

### Special Event Permit

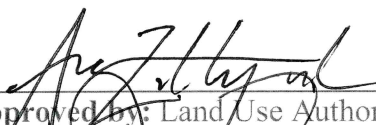
2025-19

All fees have been paid in full as required by this permit. This special event permit shall expire and be null and void at the conclusion of the event, if any conditions herein are breached, or if the permit is transferred to any other person, corporation, organization, or entity.

### Event Information

Event Name: **Top of Utah Half Marathon**  
Event Type: Running Event  
Event Date(s): August 23, 2025

Promoting Entity: Top of Utah Half Marathon LLC  
Applicant: Kris Siddoway  
Phone: (435)764-2969  
Email: kris.siddoway@gmail.com

  
Approved by: Land Use Authority

8/22/25  
Date

### Conditions of Approval

1. All participants and volunteers shall comply with County Ordinance §8.40 governing special events.
2. Event organizers must comply with the information as submitted in the Special Event application.
3. Public safety will be handled by the applicant as outlined in the application.
4. Applicants must allow a parking area for emergency vehicles in the event an emergency happens.
5. Runners must yield to emergency vehicles when they are responding to an emergency.
6. This event is inside of the wildfire season. In the event of a wildfire, the area could be closed and evacuated for fire suppression.
7. Applicant must coordinate with individual jurisdictions where the event crosses from unincorporated County into an incorporated municipality or other jurisdiction.

### Agreement of Acceptance

As the applicant for the special event described above, I hereby agree to comply with all Federal, State, and County laws, ordinances, and regulations before, during and after the event. I further agree to indemnify and save harmless Cache County, its officers, agents, and employees from and against any and all claims resulting from the use of the premises by the Applicant, the Applicant's invitees, licensees, agents and employees. I agree to permit law enforcement personnel the free and unrestricted access to and upon the premises at all times during the event for all lawful and proper purposes not inconsistent with the intent of the permit.

*Continued on Pg. 2*

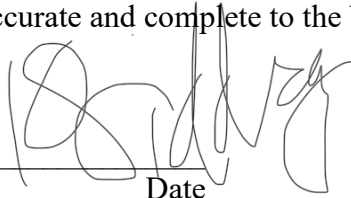
***SEP 2025-19 Top of Utah Half Marathon Pg. 2***

I understand and agree that this permit may be revoked upon breach of any of the conditions herein or at the discretion of the authorized officer. I understand that this permit is not transferable and agree not to transfer my permit to any person, corporation, organization or other entity.

In Accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the above information provided is accurate and complete to the best of my knowledge.

Kris Siddoway Aug 22, 2025

**Accepted by: Applicant**



Date



## CACHE COUNTY FIRE DISTRICT

600 North 1020 East  
Hyrum, Utah 84319  
(435) 755-1670

To Mimi Calverley  
From: Troy Fredrickson  
Re: Top of Utah Marathon

August 19, 2025

No issues from Cache County Fire District.

Concerns on road closures and emergency response to citizens in the area of the marathon. Runners should be reminded to yield to emergency vehicles when they are responding to an emergency.

This event is in wildfire season. There is potential for closure of the canyon for fire suppression.



## CACHE COUNTY FIRE DISTRICT

600 North 1020 East  
Hyrum, Utah 84319  
(435) 755-1670

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Rod Hammer  
Fire Chief

Jason Winn  
Deputy Chief

Rod Kearn  
Asst. Chief

Craig Buttars  
Fire Board

Gordon Zillies  
Fire Board

Dave Erickson  
Fire Board

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## Urgent: SEP- Top of Utah Half Marathon

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**Jeremy Hudson** <jeremy.hudson@cachecounty.gov>  
To: Mimi Calverley <mimi.calverley@cachecounty.gov>

Mon, Aug 18, 2025 at 11:22 AM

Should be fine with us on maintenance projects

On Aug 18, 2025, at 11:18 AM, Mimi Calverley <mimi.calverley@cachecounty.gov> wrote:

[Quoted text hidden]

<DevServices@cachecounty.gov\_20250818\_094634.pdf>

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## Urgent: SEP- Top of Utah Half Marathon

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Alex Hutchinson <ahutchinson@brhdut.gov>

Thu, Aug 21, 2025 at 12:51 PM

To: Mimi Calverley <mimi.calverley@cachecounty.gov>

Hi,

No concerns from the health department. Thank you.

[Quoted text hidden]



Development Services Department

Building | GIS | Planning & Zoning

Application: Special Event Permit

Date Received:	By:	Receipt #:	Check #:	Amount:
August 18, 2025	Mimi Calverley	21634	017	\$75.00

Event Information

Event: Top of Utah Half Marathon Type: Running Event - Half Marathon

Dates with starting/ending times: Saturday, August 23, 2025 - 7:00 AM - 11:00 AM

Agent/Contact Information

Agent/Contact: Kris Siddoway Email: kris.siddoway@gmail.com

Phone: 435.764.2969 Mailing Address: 351 W 1600 N Logan, UT 84341 (note: NEW)

Name of Promoting Entity: Top of Utah Half Marathon LLC

Acknowledgment

In accordance with Title 8 Section 8.40 of the Cache County Ordinance, I hereby submit and certify that the information contained in this application is accurate and complete to the best of my knowledge.

Kris Siddoway August 15, 2025  
Applicant Date

**Application Deadline:** Completed application forms must be submitted to the Cache County Development Services Office forty-five (45) calendar days before an event is scheduled to take place. This allows sufficient time for evaluation of the application. Late applications shall be denied unless the applicant demonstrates that compliance with the 45 day deadline was impractical or impossible due to the nature of the event. A special event permit application may be approved and a permit issued to the applicant by the Director upon approval by all the agencies specified in Section 8.40.40.

**Authority:** Cache County has no authority to approve permits for events other than in the unincorporated area of Cache County. Permits issued by Cache County apply only to the unincorporated area of the county, and if an event crosses into a municipality within Cache County or across the county line, applicants should determine if a permit is necessary in the other jurisdiction.

**Right to Deny:** Cache County reserves the right to deny permit applications for proposed special events which may pose, or have posed a significant danger or threat to the public health, welfare or safety, or which may result in unreasonable inconvenience or cost to the public. In the event the application is denied, the applicant may appeal to the Cache County Executive.



## Application Checklist

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*A complete application must include the following unless specified otherwise:*

- ✓ 1) ☒ Completed application form and application fee (\$75 – no refunds) submitted 45 days prior to event. Additional fees for services provided by the Sheriff's Office, emergency services, or others may apply.
- 2) ☒ Proposed location, including a plat or map of the proposed area to be used, including any barricade, street route plans or perimeter/security fencing.
- 3) ☒ Total number of participants: Estimate must include event staff, participants, and spectators.
- 4) ☒ Public health plans, including plans for culinary water supplies, solid waste collections and disposal, and waste water (toilet facilities).
- 5) ☒ Proof of insurance in conformance with the County Ordinance 8.40.050(F) minimums: \$1,000,000 each occurrence, \$2,000,000 general aggregate, and \$100,000 property damage.
- 6) ☒ Fire prevention and emergency medical services plans.
- 7) ☒ Security plans and/or law enforcement response.
- 8) ☒ Admission fee, donation, or other consideration to be charged or requested.
- 9) ☒ Plans for parking
- 10) ☐ *If* the event will be held on private property, a current taxation certification for that property.
- 11) ☐ Further information may be required by staff, other departments and agencies, and/or the Board/Committee/Council that reviews the application based on the proposed event.

## Project Review Process

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- The applicant is encouraged to meet with staff prior to the deadline date to discuss the project and ensure that the information submitted is sufficient to provide a complete review of the project.
  - After the application is accepted, information packets are sent to various departments, agencies, and affected municipalities that provide comments and/or approval for the proposed event to the Director of Development Services.
  - In some instances a pre-event meeting may be held with planning staff and representatives from the departments and agencies that provide comments on the project review. Any issues present on a project will be discussed with the appropriate department or agency.
  - A draft permit is made available to the reviewing agencies, affected municipalities, staff, and the applicant.
  - Following agency/department review and approval, and correction of any outstanding concerns/issues, the permit can be issued.
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# Top of Utah Half Marathon - Aug 23, 2025

## Cache County Permit Application

### LOCATION:

The Top of Utah Half Marathon lasts for approximately 3 hours. The following traffic control plan will be in place for this event beginning at 7:00 am.

The start is at the Hyrum City A.J. Peterson Hydro Park off Hwy 101. The runners will run down the canyon on Hwy 101 on the right-hand shoulder of the road as to not affect traffic up and down the canyon. The Cache County Sheriff's department will be at the mouth of the canyon letting drivers know there are runners on the road.

There will be 2 aide stations on Hwy 101. One station three miles and another six miles down Hwy 101 from Hyrum City A.J. Peterson Hydro Park. Both aide stations will be off the Hwy on the North shoulder of Hwy 101.

At Hwy 165 and the intersection of Johnson Road we will have "Lane Closed Ahead" signs with chimney signs and traffic cones that will push traffic to the inside lane. A single lane will be formed for traffic for Southbound traffic from 4000 South and Hwy 165 to the intersection of Hwy 165 and Hwy 238.

On Hwy 238 at 100 South in Providence, Northbound traffic will be diverted off Hwy 238 to 100 West and return back to Hwy 238 at 100 North.

On Hollow Road at mile 9 of this event and also at 100 West in Millville at mile 11 of this event there will be aide stations off to the side of the road. However, these are not state roads.

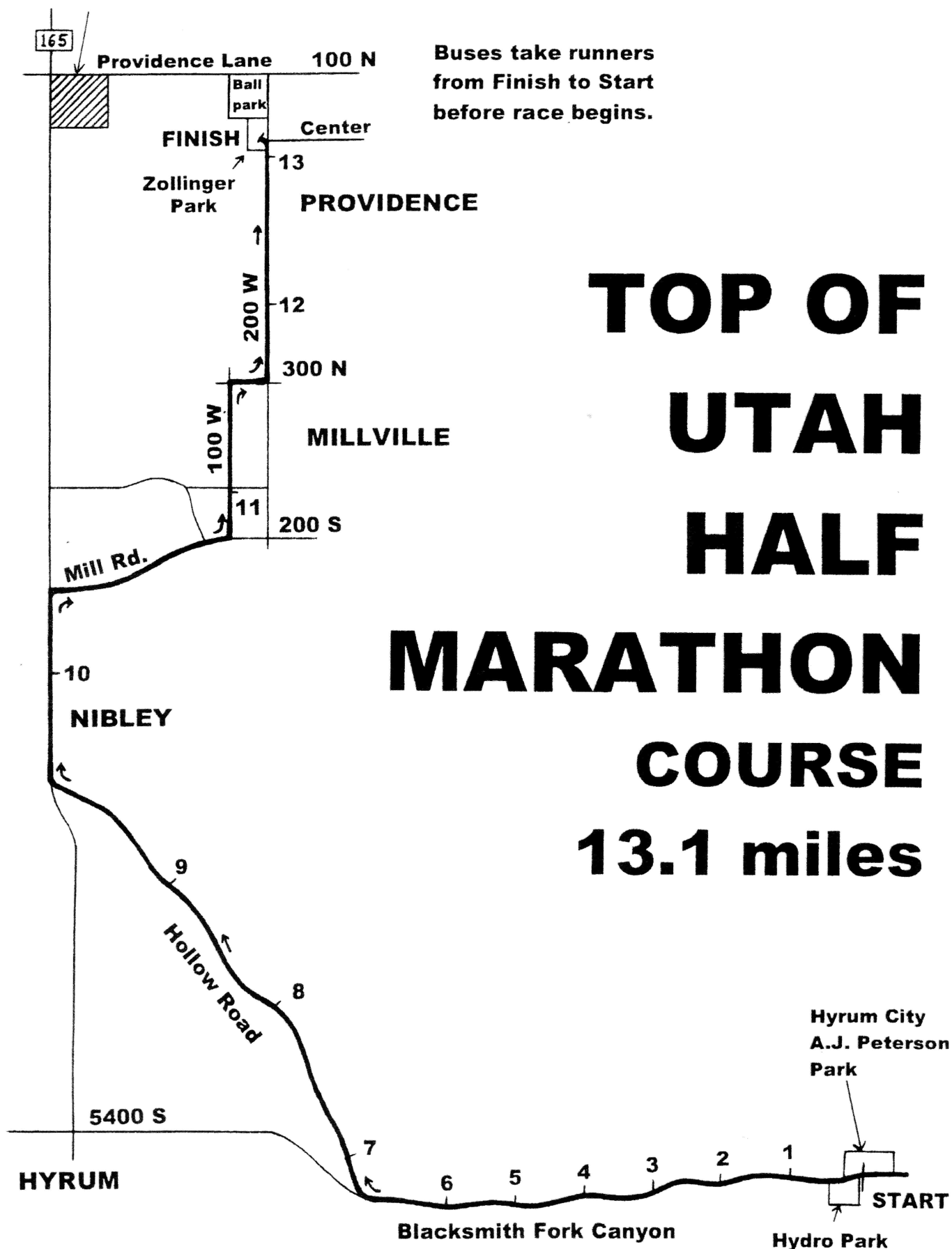
The finish is at Zollinger Park at approximately Center Street and Hwy 238. The events for the Top of Utah Half Marathon take place in the park.

Corners at the following intersections are managed by an officer of the law, either UHP or Cache County Sherriff:

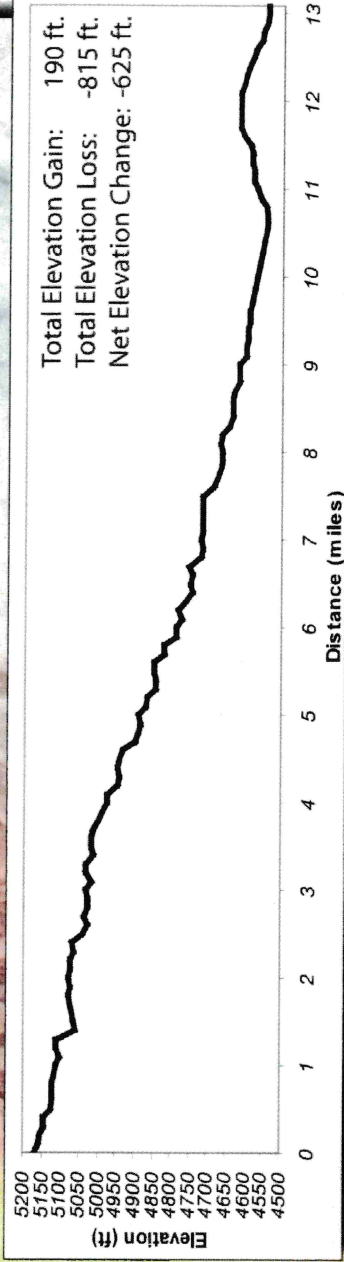
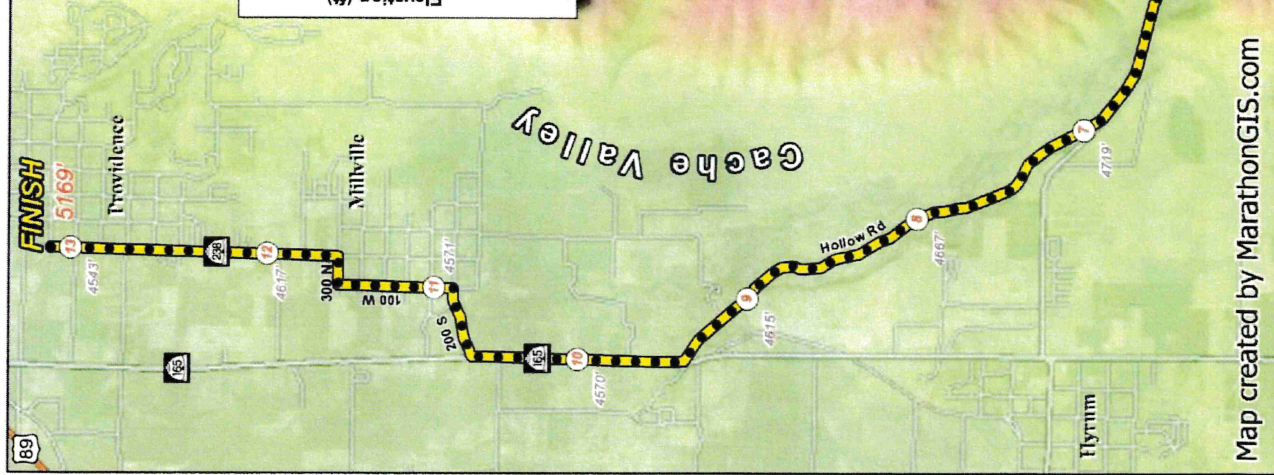
- Hwy 101 out of Blacksmith Fork Canyon
- Hwy 165 and Hollow Road
- Hwy 165 and 3100 South
- 450 North Main at the Roundabout in Millville

These corners are manned not to stop traffic but to alert vehicles of runners on the road and to also keep runners on course.

There will be two medical personnel riding bikes on course during the event. Logan City Fire & Rescue Department is hired to have two paramedics and an ambulance at the finish line. The Cache County Sheriff Office, under the direction of Sgt Reed Tanner, will have uniformed deputies working the course.



# Top of Utah Half Marathon Course Map



Map created by MarathonGIS.com



## **PARTICIPANTS**

**Participants:** 700 estimated runners.

**Staff & Volunteers:** There will be approximately 150.

**Spectators:** We are anticipating 20% of registered runners will have spectators on the course from the mouth of Blacksmith Fork Canyon to the finish line, therefore about 140.

We are anticipating 90% of the registered runners will have spectators at Zollinger Park, therefore about  $630 + 700 = 1,330$ . Runners and participants don't stick around long. Typically there are about 300-400 people around at one time.

## **PUBLIC HEALTH PLANS**

Roto Rooter has been contracted out for the TOU Half Marathon for 1 porta potty for 40 runners. The porta potties will be placed at the starting line, mile 3, mile 6, mile 9, mile 11, and the finish. They will deliver, maintain, and remove the waste and receptacles.

Providence City will have the public restrooms open at the finish line at Zollinger Park during the event.

The rental agreement with Logan City/Cache County Environmental Department for an extra dumpster and garbage removal is attached. All garbage that is picked up on the route and in the park will be disposed of in these dumpsters.

Water for the runners and general clean-up is given to the committee members and volunteers at the aide station to take care of. Attached is a copy of the info they are given and agree to do. Highlighted are the pertaining sections.

The starting-line volunteers clean the area at the start and all the way to mile 3.

The mile 3 volunteers clean the area from mile 3 all the way to mile 6.

The mile 6 volunteers clean to mile 9.

The mile 9 volunteers clean to mile 11.

The mile 11 volunteers clean to the finish line.

Volunteers are assigned to stay after the race and clean up Zollinger Park and the surrounding area.

After the race, several volunteers will drive the route to pick up any clothing and/or garbage that was left behind and also pick up the mile marker cones.

## **FIRE PREVENTION & EMERGENCY MEDICAL SERVICES**

Logan City Fire Department with an ambulance and two paramedics will be stationed at the finish line. Two trained medical personnel will be on bikes throughout the course with a H.A.M. radio to communicate with anyone on the course and management at the finish line.

## **SECURITY**

Cache County Sherriffs Officers and will be taking care of the security and law enforcement for the Top of Utah Half Marathon.

## **FEES & SPONSORS**

The registration fee for the Top of Utah Half Marathon is \$90.

### **Sponsors include:**

- Al's Sporting Goods
- Murdock GMC
- Logan Regional Hospital
- Great Basin Graphics
- Great Harvest
- Top of Utah Half Marathon LLC
- Square One
- FatBoy
- Brooksee
- Pepsi
- Cache Valley Tourist Council
- USA Track & Field
- Race Entry
- Lee's Marketplace
- Bridgerland Amateur Radio Club

## **PARKING**

Parking is provided at Spring Creek Middle School and the LDS church by permission from Cache County School District and the LDS Stake President that is personally requested each year.

<b>CERTIFICATE OF INSURANCE</b>		<b>PRINT DATE:</b> 7/21/2025 <b>CERTIFICATE NUMBER:</b> 202507211127803	
<b>AGENCY:</b>			
Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
<b>NAMED INSURED:</b>		<b>INSURERS AFFORDING COVERAGE:</b>	
USA Track & Field, Inc.                      Top of Utah Half Marathon LLC 342 Massachusetts Avenue Suite 400 Indianapolis IN 46204		INSURER A: Clear Blue Insurance Company NAIC #28860	
<b>EVENT INFORMATION:</b>			
Top of Utah Half Marathon (8/23/2025 - 8/23/2025)			
<b>POLICY/COVERAGE INFORMATION:</b>			
THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.			
<b>INS</b>	<b>TYPE OF INSURANCE:</b>	<b>POLICY NUMBER(S):</b>	<b>EFFECTIVE:      EXPIRES:      LIMITS:</b>
A	GENERAL LIABILITY		
	<input checked="" type="checkbox"/> Occurrence	CZ26INGL0001-02	11/1/2024 12:01 AM      11/1/2025 12:01 AM
	<input checked="" type="checkbox"/> Participant Legal Liability		
			GENERAL AGGREGATE (Per Event)      \$4,000,000 EACH OCCURRENCE      \$2,000,000 DAMAGE TO RENTED PREMISES (Each Occ.)      \$2,000,000 MEDICAL EXPENSE (Any one person)      EXCLUDED PERSONAL & ADV INJURY      \$2,000,000 PRODUCTS-COMP/OP AGG      \$2,000,000
A	UMBRELLA/EXCESS LIABILITY		
	<input checked="" type="checkbox"/> Occurrence	CZ27IN3X0001-02	11/1/2024 12:01 AM      11/1/2025 12:01 AM
			EACH OCCURRENCE      \$3,000,000 AGGREGATE      \$3,000,000
<b>DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:</b>			
Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.  The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (CB 03 03)  The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)  The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).  Excess policy follows form of underlying General Liability.			
<b>CERTIFICATE HOLDER:</b>		<b>NOTICE OF CANCELLATION:</b>	
Cache County 980 East 2850 North North Logan UT 84341		Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.	
		<b>AUTHORIZED REPRESENTATIVE:</b>	
			